



DEPARTMENT OF BACHELOR OF COMPUTER APPLICATIONS

Lesson Plan & Work-done Diary for AY:2024-25 Odd Semester

Course with Code: Fundamentals of Accountancy BCA105B				Faculty – Ms. Lakshmi M R		Semester & Section: I I Sem		
Class No.	Date planned (DD/MM)	Topics to be covered	TLP Planned	Class No.	Date of Conduction (DD/MM)	Topics Covered	TLP Executed	Remarks if any deviation
MODULE-1								
1	30-09-2024	Introduction to Accountancy	PPT					
2	03-10-2024	Meaning & Scope of Accounting, History & development of accounting	PPT					
3	07-10-2024	Meaning, Objectives and functions of accounting & Book keeping V/s Accounting & Users of accounting data	PPT					
4	09-10-2024	Systems of book keeping and accounting and branches of accounting & Advantages and limitations of accounting	PPT					



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MODULE-2							
5	10-10-2024	Introduction to Accounting Principles, Meaning & Accounting concepts – meaning & types	PPT				
6	14-10-2024	Accounting Conventions – meaning & types, ICAI	PPT				
7	16-10-2024	Accounting standards – meaning, list & international accounting standards as per ICAI	PPT				



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MODULE-3								
8	21-10=2024	Introduction to Journals, types of accounts & rules of debit & credit	Chalk n Talk					
9	23-10-2024	Problems based on Journal entries	Chalk n Talk					
10	24-10-2024	Problems based on Journal entries	Chalk n Talk					
11	28-10-2024	Problems based on Journal entries	Chalk n Talk					
12	30-10-2024	Introduction & Problems on compound journal entries & opening entry	Chalk n Talk					
13	04-11-2024	Introduction to Ledger	Chalk n Talk					
14	06-11-2024	Problems based on Journal entries & posting them into ledger account	Chalk n Talk					
15	07-11-2024	Problems based on Journal entries & posting them into ledger account & relationship between journal & ledger account	Chalk n Talk					
16	14-11-2024	Introduction to Trial balance & problems based on trial balance	Chalk n Talk					
17	20-11-2024	Problems based on journal entries & posting them on ledger & preparing trial balances	Chalk n Talk					



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MODULE-4							
18	21-11-2024	Introductions to Sub-division of journals & types of subsidiary books	Chalk n Talk				
19	25-11-2024	Purchase book – meaning, problems	Chalk n Talk				
20	27-11-2024	Problems based on purchase book	Chalk n Talk				
21	28-11-2024	Sales book - meaning, problems	Chalk n Talk				
22	02-12-2024	Problems based on sales book	Chalk n Talk				
23	04-12-2024	Purchase Return book – Meaning & problems	Chalk n Talk				
24	05-12-2024	Problems based on purchase return book	Chalk n Talk				
25	09-12-2024	Sales return book – meaning & Problems	Chalk n Talk				
26	11-12-2024	Problems based on sales return book	Chalk n Talk				
27	12-12-2024	Cash book – meaning & types – problems on single column book	Chalk n Talk				
28	16-12-2024	Problems on single column cash book	Chalk n Talk				
29	18-12-2024	Double column cash book – meaning & Problems	Chalk n Talk				
30	19-12-2024	Problems on double column cash book	Chalk n Talk				
31	26-12-2024	triple column cash book – meaning & Problems	Chalk n Talk				
32	30-12-2024	Problems on triple column cash book & petty cash book	Chalk n Talk				
33	01-01-2025	Negotiable Instruments - Promissory Note, Bill of Exchange, cheques	Chalk n Talk				
34	02-01-2025	Important Terms of Accounting Entries, Bills receivable and payable books.	Chalk n Talk				



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MODULE-5							
35	06-01-2025	Introduction to bank reconciliation statement – meaning, causes of differences & techniques of preparing BSR	Chalk n Talk				
36	08-01-2025	Problems based on BSR – cash book & pass book	Chalk n Talk				
37	09-01-2025	Problems Based on BSR – overdraft cash book & pass book	Chalk n Talk				
38	13-01-2025	Problems based on balances of cash book, pass book & Overdraft of cash book & pass book	Chalk n Talk				
39	15-01-2025	Problems based on balances of cash book, pass book & Overdraft of cash book & pass book	Chalk n Talk				
40	16-01-2025	Problems based on balances of cash book, pass book & Overdraft of cash book & pass book	Chalk n Talk				
41	20-01-2025	Discussion on assignment problems	Chalk n Talk				
42	22-01-2025	Revision Class	Chalk n Talk				
43	27-01-2025	Revision Class	Chalk n Talk				



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	Activity	Planned	Actual	Remarks
1	Theory Classes	43		
2	Assignments/ Quizzes/ Self-study			
3	Tutorials/ Extra classes			
4	Internal Assessments			
5	ICT based Teaching (% of usage in Curriculum)			
Planning			Execution	
Faculty Signature:			Faculty Signature:	
HoD Signature:			HoD Signature:	