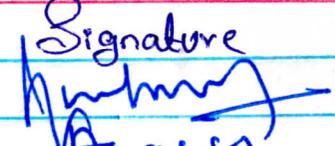
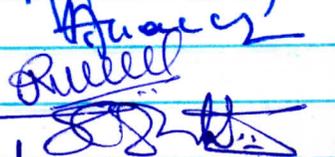
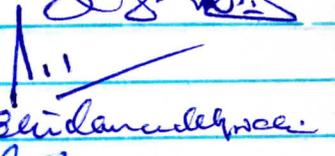
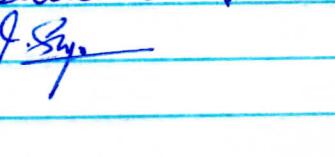
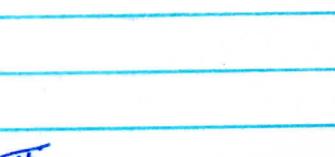
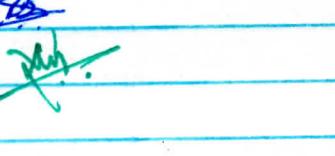


26th Governing Council Meeting held on 26th December 2022

Time : 11:00AM at College Premises 129

List of G.C. Members

No	Names	Designation	Signature
	Sri. L. Arun Kumar	Chairman	
	Sri. K. Shivashankar	Member	
	Sri. R. Veeresh	member	
	Sri. H. Venkatesh	member	
	Dr. Syed Shakeeb-ur-Rahman	Member	
	Dr. K Chidananda Gowda	Member	
	Sri. Shyam Vasudev Rao	member	
	Sri. Dhirendra Kumar R. Mehta	member	
	Prof. K.R. Mallikarjunappa	Member	
	Sri. S.R. Mahesh	member	
	Dr. Prakash. K. B	V.T.U Nominee	
	AICTE Nominee	Member	
	DTE Nominee	member	
	Dr. S.R. Bhagyashree	member	
	Dr. L. Basavaraj	Member Secretary	



Minutes of the 26th Governing Council Meeting 26th December 2022, 11:00 AM, Board Room

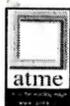
Members Present :

Shri. Arun Kumar L	: Honorable Chairman
Shri. Shivashankar K	: Member
Shri. Veeresh R	: Member
Shri. Venkatesh H	: Member
Dr. Syed Shakeeb-Ur-Rahman	: Member
Dr. Chidananda Gowda K	: Member
Dr. Shyam Vasudeva Rao	: Member
Dr. Bhagyashree S R	: Member
Dr. Basavaraj L	: Member Secretary

Members Seeking Leave of Absence:

Shri. Sa Ra Mahesh	: Member
Shri. Mallikarjunappa	: Member
Shri. Dharendra Kumar R Mehta	: Member
Dr. K B Prakash	: Member (VTU Nominee)

1. The Principal greeted all the Governing Council members and welcomed them to the 26th GC meeting.
2. The Principal, Member Secretary, requested the Honorable Chairman to preside over the GC meeting. The Honorable Chairman informed the Member Secretary to start the Presentation.
3. The principal mentioned ATME College of Engineering is accredited by NAAC with an A+ grade. The Honorable Chairman stated that it's an honor to achieve an A+ grade in NAAC and ATMECE is the 3rd college in South Karnataka affiliated to VTU which is graded A+ by NAAC. It was also mentioned that ATMECE is the first college in Mysore to score an A+ in the first cycle of NAAC.
4. **26.01 To confirm the minutes of the 25th GC meeting held on 30th March 2022:** The Minutes of the 25th GC meeting held on 30th December 2021 was confirmed and approved by all GC members.
5. **26.02 To Discuss the action taken report on the minutes of the GC meeting held on 30th March 2022:**
 - i. The principal briefed the action taken report for the action points of the 25th GC meeting.
 - ii. Concerning point 1 of the action taken report principal mentioned that the reports are available and video recordings of the dissemination are available.
 - iii. Concerning point 2 of the action taken report principal mentioned that the details are mentioned in the presentation of the present (26th GC) meeting.
 - iv. Concerning point 4 of the action taken report the principal mentioned that "Faculty Achievement" is added as an agenda point in the GC meeting for presentation and discussion.
 - v. Concerning point 7 Honorable Chairman sought information from the principal regarding the number of faculty benefited from the incentive policy and the total amount



being utilized for the same. Dr. S R Bhagyashree briefed about the research incentive utilization.

6. 26.03 - 1: Deputation of the faculty, staff, and students for Workshops, Training programs, Conferences, etc.,

- i. The Honorable Chairman sought information on the domain relevance of the faculty who have attended FDPs.
- ii. It was also mentioned that not all faculty, but only a few faculty in the departments are attending FDPs.
- iii. The Honorable Chairman sought information on the monitoring and addressing mechanism in place to identify and depute the faculty for FDPs. It was mentioned that faculty need to attend the FDP based on the reputation of the institute organizing the FDP and not based on convenience.
- iv. The Honorable Chairman opined that faculty need to attend the FDPs physically and not online so that they get exposure to premier institutes and an opportunity to interact with the faculty of such institutes
- v. The Honorable Chairman insisted principal to inform the HODs about the number of FDPs attended and mentioned that the numbers are not acceptable. It was mentioned that the required budget is also allocated for attending and conducting the FDPs and despite that, the numbers are not encouraging. It was opined that either faculty are not serious or there is no proper monitoring. The principal mentioned that the HODs must monitor the same.
- vi. The Principal mentioned that the HODs have been briefed in this regard in the HODs meeting held after the previous GC meeting. It was mentioned that according to the HODs, the poor numbers are due to the staggered semester classes, which were engaged continuously for various semesters.
- vii. The Honorable Chairman mentioned that the scoring was less in the criteria of NAAC pertaining to FDP, Research, etc. Hence strengthening is required in this area.
- viii. The Honorable Chairman insisted to start work on this immediately and propose the monitoring mechanism within one week.
- ix. The Honorable Chairman mentioned that the number of publications is reducing progressively and insisted on improvements by the next meeting
- x. Dr. K Chidananda Gowda mentioned that the number of journal publications in Physics, Chemistry, and Mathematics is to be shown separately. It was also mentioned that steps to be taken to encourage research. Dr. S R Bhagyashree briefed about the research incentive policy.
- xi. The Honorable Chairman mentioned that according to AICTE research publications are mandatory for faculty otherwise the faculty are not eligible for increments. It was mentioned that despite no contributions by some faculty towards publications the increments are not withheld.
- xii. Dr. Shyam Vasudeva Rao mentioned the Professional Development plan. The Honorable Chairman mentioned that the college has adopted an appraisal policy. Dr. Shyam Vasudeva Rao briefed about 80% salary - 20% incentives adopted in industries and mentioned that the 20% is purely based on performance and a similar thing could be implemented.



- xiii. The Honorable Chairman mentioned that in the college there is a fixed salary part and the incentives are based on the performance of the faculty. It was mentioned that faculty are happy with only the fixed part.
 - xiv. Dr. Shyam Vasudeva Rao suggested having a Flexi component and mentioned that getting 100% should be based on performance and should be challenging. It was suggested to have a monitoring mechanism otherwise there may be no improvements.
 - xv. Concerning the online certification courses the Honorable Chairman suggested making it mandatory and the completion of the assessment. It was mentioned that the faculty contributions are lagging.
 - xvi. Concerning the certification courses the Honorable Chairman instructed the principal not to present the certification courses like "Adobe Photoshop" completed by a professor. It was opined that credibility may be lost. It was also opined that apart from the above-mentioned faculty none of the other faculty have registered and completed the certification courses.
 - xvii. The Honorable Chairman insisted to set a monthly target.
 - xviii. The Honorable Secretary, Shivashankar K sought information from the principal on the actions initiated after the NAAC accreditation and improvements.
 - xix. The Principal mentioned that presently the concentration is on NIRF ranking and further action will be initiated and kept informed.
 - xx. The Honorable Chairman suggested entrusting the monitoring of the respective activities to the Dean Academics, Dean Research, and Dean Student Affairs. It was suggested to review the enrollment of faculty to the courses every month.
 - xxi. The Principal mentioned that the E&E department is doing best. The Honorable Chairman expressed that when E&E can do it why not other departments?
 - xxii. About the student activities, the Honorable Chairman mentioned that the details provided are incomplete and insufficient and suggested obtaining complete details from the departments. The Honorable Chairman suggested providing the event details so that they are self-explanatory. The Honorable Chairman expressed meeting the faculty who prepared the student achievement details. It was opined that partial data should not be submitted in the GC meeting. Shri. Shivashankar K suggested reviewing the details to be submitted thoroughly.
 - xxiii. Dr. Syed Shakib-Ur-Rahman suggested sharing the preliminary agenda with the GC members along with the meeting notes.
7. **26.03 - 2 Faculty Achievements and Students Achievements.**
 - i. The principal mentioned that three faculty members will be awarded every year as best teachers and two supporting faculty are also rewarded.
 8. **26.03 - 3 Admission Details Academic year 2022-23**
 - i. Dr. Syed Shakib-Ur-Rahman opined that the admission numbers are very pathetic in Civil and Mechanical programs.
 - ii. The principal mentioned that further there will be a discussion as per the agenda about starting the new courses and reduction in intake.
 9. **26.03 - 4 Placement activities and statistics so far.**
 - i. The Principal mentioned that around 22 passed-out students have joined software companies, which are around 31%.



- ii. Dr. Syed Shakib-Ur-Rahman mentioned that as there are no core openings in CV and ME they are migrating to software jobs.
- iii. A Discussion was held on limiting the number of offers to a student so that every student could have a chance to get placed. The principal mentioned that the number of on-campus offers is limited to 2.
- iv. The principal mentioned that the highest package offered is 11.14 lakh for a mechanical engineering student by Byju's.
- v. The principal mentioned that two drives were postponed due to practical examinations.

10. 26.03 - Domain specific training from corporate trainers.

- i. The Honorable Chairman sought information on the AIML training mentioned in the report. The principal mentioned that it is pre-placement training.
- ii. The Honorable Chairman informed to recheck the information provided as there may be something missing.
- iii. Shri. Shivashankar K, Concerning the information provided regarding training, suggested mentioning the designation and affiliation of trainers.
- iv. The Honorable Chairman suggested changing "spoke to" to "addressed" in the meeting notes about placement & counseling.
- v. Pertaining to the domain-specific training The Honorable Chairman mentioned that the career path should be identified by each branch and sufficient information should be provided on the career path to the students.
- vi. Dr. Syed Shakib-Ur-Rahman suggested linking domain-specific training to electives. It was also mentioned that ECE and EEE topics are common and hence could have been done together. The Honorable Chairman mentioned that the VLSI was offered to both ECE and EEE but none of the EEE students opted.

11. 26.03 – 6 Report on social outreach programs organized by the College.

- i. The Principal briefed about the social outreach programs organized and displayed the photos of the activities since the last GC meeting.

12. 26.03 – 7 Sports Activities.

- i. The Principal presented the details of Sports achievements between April 2022 to December 2022.

13. 26.04 – 1 New Age Innovation Network (NAIN)

- i. The principal shared the information about the sanctioned "K Tech" Project and mentioned that ATMECE is the 3rd College in Mysore to receive the project. It was mentioned that it's a 5-year project and every year 40 lakh will be funded. It was mentioned that every year up to 10 teams will be supported through the project with Rs 3 Lakh for each project. It was mentioned that after the successful completion of the first 3 years, it will be further extended for 2 years.
- ii. The Honorable Chairman mentioned that even the college invested a lot in creating the infrastructure, servers, and labs, and around 25 Lakhs are already invested in creating the infrastructure. It was mentioned that out of 40 Lakh allocated by K-Tec, 10 Lakh provision is made for DIA(District Innovation Associate) for promotion and other activities. The rest 30 Lakh is reserved for 10 groups of projects with 3 Lakhs funding for each.



iii. The principal mentioned that the Internet, Laptop, and some others components are excluded from the funding. The 3 Lakh per project is only for the equipment and hardware.

14. 26.04 – 2 List of Patents Published and Applied

- i. Dr. S. R. Bhagyashree Briefed about the patents published and applied. It was mentioned that 6 patents are published at the Indian patent office and 5 patents have been filed in response to FER.
- ii. It was mentioned that to date a total of 17 patents have been published.

15. 26.05 Report on Staff members completing/pursuing Ph.D

- i. The Honorable Chairman informed to record the number of Ph.D.s awarded in every GC meeting since the previous GC meeting.
- ii. The Honorable Chairman sought information on the guide-ship of Dr. P K Mahesh. The principal mentioned that the affiliation will continue as "ATMECE" until the guide ship is transferred to the present working college. It was mentioned that the VTU has to process the same.
- iii. Dr. Syed Shakib-Ur-Rahman suggested attaching a co-guide from ATMECE if the guide-ship is transferred so that the college is benefitted.
- iv. The Honorable Chairman Opined not to give away such credits.

16. 26.06 Result Analysis of the Previous Examinations

- i. The principal presented the result analysis of all branches and even-semester. Dr. Syed Shakib-Ur-Rahman mentioned that the number of FCDs and FCs has increased substantially. The Honorable Chairman mentioned that it is due to the increase in CIE marks.
- ii. The Honorable Chairman opined that the admissions to Civil and Mechanical have come down drastically both in terms of quality and quantity. This must be observed seriously and action must be taken.

17. 26.07 -1 Progress of NBA accreditation

- i. The principal reported that the Computer Science Department will get the SAR ready for NBA in the last week of Jan 2023.

18. 26.07 -1 Progress of NAAC accreditation

- i. GC members appreciated all the faculty and expressed compliments to the Management, Principal, Deans, Faculty, and all staff for achieving A+ Grade in NAAC accreditation.
- ii. The Honorable Chairman informed to look into the strengths and weaknesses and insisted the faculty work on the weaknesses to improve.

19. 26.07 -1 Progress of NIRF Ranking.

- i. The Honorable Chairman mentioned that the institution with NIRF Rank 200 has a score of 33.07 thus we need to enhance our score by around 11 to reach that.
- ii. The principal mentioned that initiatives are taken to improve the NIRF ranking.

20. 26.08 -1 Strategic Growth Plan for the duration 2021-2026 for the growth of the institution.

- i. The principal briefed the milestones of the strategic growth plan.
- ii. Dr. Syed Shakib-Ur-Rahman sought information on the steps that are planned. It was suggested to record a review and discuss the same in meetings with HODs about the strategic growth plan.

**21. 25.09 To Apply for the Autonomous status for the academic year 2023-24.**

- i. The principal mentioned that the college is eligible for autonomy. It was also mentioned that there will be a visit from the affiliating university. The visit would not have been there if the college had secured A++ Grade.
- ii. The Honorable Chairman informed to check and confirm as according to the latest documents from AICTE even for the colleges accredited with A+ grade there may not be a visit from the affiliating university.
- iii. The Honorable Chairman sought information on the planning made after the NAAC completions. It was opined that the strengthening of the system is required.
- iv. Dean Academics mentioned that for affiliating university visit some criterion to be satisfied.

22. 25.10 Audited Financial Report for the FY year 2021-2022

Audited Financial report been presented before the members for reporting.

23. 25.11 Approval of Budget for the FY 2022-23 and the review of the budget utilization

- i. The principal briefed the budget utilization of all departments.
- ii. The Honorable Chairman mentioned that the budget request was made by the departments based on their requirements. The allocation was done by the management against the request. It was mentioned that the utilization is poor. Even last year a portion of the budget was taken back. Even this year there are three months to go but still, the budget is underutilized.
- iii. The Honorable Chairman mentioned that as per NBA minimum of 85% utilization is required. It was mentioned that this is happening for the second time. It was also mentioned that there is no sanctity for the instructions.
- iv. The Honorable Chairman informed the principal to take an explanation from the HODs for the under-utilization of the budget.

24. 25.12 To consider the promotions and appointments made since the last GC meeting and approve the same

- i. The GC members ratified the promotions and appointments made since the last GC meeting.

25. 25.13 To consider the relieving of staff from service since the last GC meeting and approval for the same.

- i. Concerning the relieving of staff The Honorable Chairman mentioned that as the intake of mechanical engineering was reduced and the admissions were poor, the faculty with a high salary bracket were relieved/terminated.

26. 25.14 Research Incentive Policy – 1. Amendment to policy 2. Formation of Student Council 3. NABL Accreditation 4. Revamping of Various Committees for the effective functioning of the institute

- i. The Honorable chairman mentioned that the college is bearing all the charges related to patent publication in addition incentives are also being provided to faculty filing the patent. It was mentioned that even the allocation is done in the budget.
- ii. Concerning the incentive policy Dr. SRB mentioned that to date 9 faculty members are benefited and an amount of 55k has been disbursed as a research incentive.



- iii. The Honorable Chairman mentioned that an amount of Rs. 2,78,000/- is already used for patents and further another Rs. 1,48,000 is to be spent which sums up to Rs. 5 Lakh.
 - iv. Dr. Syed Shakib-Ur-Rahman suggested having 2 student secretaries for placements in the student council.
 - v. Concerning NABL Accreditation The principal mentioned that the work is in progress and EE, CV, and ME will go for the accreditation of their labs. The Honorable Chairman mentioned that the accreditation will help to enable labs for consultancy. Dr. Shakib-Ur-Rahman mentioned that even there are no private labs that are NABL accredited.
 - vi. The principal mentioned that some faculty left the college and to fill the vacancies created in the various committees the revamping is done.
 - vii. GC members approved all four points under 25.14.
- 27. 25.15 To start a new UG/PG program in Engineering/Management.**
- i. The Honorable Chairman sought information on the number of additional programs that could be started.
 - ii. Dean Academics mentioned that either 3 new Programs or an increase in 3 Divisions if the Civil and Mechanical Engineering Intake is reduced from 60 to 30. Otherwise, we are eligible for two new programs or two divisions. It was suggested to go for two new programs Robotics & AI and Cyber Security.
 - iii. The principal briefed the admission numbers for 4 years. Dr. Syed-Shakib-Ur-Rahman complimented the principal for the course-wise information on the admissions.
 - iv. Dr. Shyam Vasudeva Rao suggested opening new courses on EVM, Industry 4.0, and Digital health. The principal mentioned that VTU approval is required for such courses as they do not exist in the present system of VTU.
 - v. The Choices of MBA, MCA, and PG were ruled out by the members for the commencement of new programs.
 - vi. It was opined to reduce the intake in ME so that three new programs could be started. It was also mentioned that the 30 intake could be restored to the 60 intake at any time. The Honorable Chairman mentioned that the admissions from CET are zero for ME.
 - vii. Dr. Shyam Vasudeva Rao suggested waiting for some more time and mentioned that things may change.
 - viii. On behalf of the GC members, Dr. Syed Shakib-Ur-Rahman mentioned that the GC authorizes the Honorable Chairman to have further discussions for making decisions.
- 28. 25.16 Any other subject to be discussed with the permission of the chair**
- i. Dr. S R Bhagyashree submitted the action plan reports to the GC.

The principal thanked all GC members for their gracious presence and assured them that the suggestions provided will be implemented.


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To discuss the action taken report on the minutes of the Governing Council meeting held on 30th December 2022.

6. c. The Honorable Chairman sought information on the monitoring and addressing mechanism in place to identify and depute the faculty for FDPs. It was mentioned that faculty need to attend the FDP based on the reputation of the institute organizing the FDP and not based on convenience.

Action Taken: The responsibility of monitoring and developing mechanism in place to identify and depute the faculty for FDPs has been assigned to Dr. Bhagyashree S. R., Dean Research. In addition, HODs also have been instructed to have mechanism in the departments to identify and depute faculty to FDPs.

6.i. The Honorable Chairman mentioned that the number of publications is reducing progressively and insisted on improvements by the next meeting.

Action Taken: The HODs of the departments have been regularly interacting with the faculty members of the department and insisted to meet NIRF requirements with regard to research publications. In this regard action has been taken and the NIRF college coordinator, Mr. Shreeshayana, has presented NIRF statistics in all departments. The progress has been noticed and will be presented. Further, the research incentive policy is revised to encourage the research publications. The seed money for research is being planned from the year 2023-24 for procurement of equipment related to research.

6. o. Concerning the online certification courses the Honorable Chairman suggested making it mandatory and the completion of the assessment. It was mentioned that the faculty contributions are lagging.

Action Taken: Monitoring the details of online certification courses on Swayam is assigned to Mr. Vinod Kumar P of EEE Department. A report on NPTEL exam course registrations by faculty and students of the college will be submitted in this meeting.

10. e Pertaining to the domain-specific training The Honorable Chairman mentioned that the career path should be identified by each branch and sufficient information should be provided on the career path to the students.

Action Taken: The departments have identified branch specific career path . The dissemination sessions are held in every department to create awareness among the students about the career path. HOD CG and P addressed the students of various programme to create awareness on career path. The Heads of the respective departments have identified the career path and have executed the first phase of training.


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16. b The Honorable Chairman opined that the admissions to Civil and Mechanical have come down drastically both in terms of quality and quantity. This must be observed seriously and action must be taken.

Action Taken: The HOD and faculties of Mechanical and Civil Engineering are regularly in touch with principals of polytechnic colleges in an around mysore for lateral entry admissions. The departments are also in touch with PU college principals to improve admissions. The college had organized science fiesta as a part of DST project and the faculty are in touch with the participating institutions. The HOD of Mechanical Department has identified four coaching centers in Agrahara, Mysore and one in Mandya to conduct promotional activities from 1st week of April 2023

23.d The Honorable Chairman informed the principal to take an explanation from the HODs for the underutilization of the budget.

Action Taken: The concern of the GC members regarding underutilization has been brought to the notice of all the HODs by the Principal. HODs were also informed that the allocation budget was done by the management against the request by the departments. Explanation has been taken from the respective head of the department stating the reason for the underutilized budget.


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